Fiber Fair 2017 Sales Sheet

Artist Name: _____ **Check in by:** _____

Artist Number: _____ **Check out by:**_____

Phone:_____ **page ___ of ____**

- Each seller must complete a sales sheet prior to check-in.
- Please write legibly and in ink.
- Your **artist number** will be provided upon registration by calling WGM. Do not assume that your number will be the same as in previous years.
- Complete the Item Number, Description and Price columns for each item.
- Each item must be listed on a separate line and have a separate number. Attach additional pages as needed.
- **Item numbers** must be numerical only: no letters.
- Please number your items consecutively (1,2,3…).
- If you are **donating the proceeds** of an item sale to WGM, mark the item with the item number 99, to be counted separately from your own inventory.
- **Price:** Sellers set the prices for their item(s). No tags with crossed-out prices will be accepted, even if initialed by the artist. This is to protect the artist at checkout. Use only sales tags provided by WGM.
- **Keep a copy of the sales sheet(s) for your records.**

Check In	**Item Number**	**Description**	Donate	No Tax	**Price**	Sold Date	Check Out

Liability: A percentage of the vendor fee is delegated to cover the rare loss of sale items due to theft or misplacement. The Weavers Guild of Minnesota is not responsible for loss or damage to any items submitted for use as props. In signing this form, the seller agrees to abide by the rules and regulations of Fiber Fair.

Signed: _____ **Date:** _____

Fiber Fair 2017 Sales Sheet, additional inventory

Artist Name: _____ **Check in by:** _____

Artist Number: _____ **Check out by:**_____

page ___ **of** ____

Check In	**Item Number**	**Description**	Donate	No Tax	**Price**	Sold Date	Check Out