

Weaving, Spinning or Fiber Arts Instructor

Position Description

Title: Weaving, Spinning or Fiber Arts Instructor (Part-time Professional Position)

Purpose: An Instructor will teach beginning, intermediate and/or advanced level courses in one or more of the following areas: weaving, spinning, dyeing, or other fiber related topics.

Responsibilities:

- Prepare lesson plans with defined objectives that abide by catalog description
- Provide original support materials or course/project handouts
- Direct students and provide guidance
- Give instructions, provide demonstrations, present lectures and show examples
- Coordinate with WGM staff or volunteers to organize looms, classroom schedule, equipment (i.e. frame loom or spinning wheel rentals), and other facility needs (i.e. use of dye lab or auditorium). This may include opening and closing the building.
- Communicate with students and WGM staff
- Set up and clean up the classroom
- Attend open houses and faculty meeting
- Administer evaluation forms
- Follow classroom policies and procedures; including Textile Center building procedures
- Collaborate with the Education Director or Committee Chair (i.e. standardized curriculum, classroom assistant, teacher training program)
- Submit written course proposal information and images for catalog

Minimum Qualifications:

- A commitment to quality education and professionalism
- Able to effectively manage and engage 7 – 14, or more students
- At least 2 years teaching experience or relevant training via Weavers Guild of MN Teacher Training Program
- Professional career development through a combination of studio, classroom and workshop experience(s)
- Knowledge of one or more: weaving, spinning and fiber arts; familiar with studio equipment
- A flexible schedule: available daytime, evenings and weekends
- Experience with classroom activities and diverse learning styles
- Communication skills
- Self-directed, responsible, creative and a problem solver

Accountability and Evaluation:

Weaving, Spinning and Fiber Arts instructors are accountable to the Education Director through the Personnel Committee.

Also interested in candidates with a BA, MFA or equivalent degree in textile design or fiber related programs.

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Selection Process:

Applications will be reviewed and selected applicants will be interviewed by the Education Director. Applications will remain on file or be directed to a position as a Classroom Assistant or Teacher Training Program (Volunteer Assistant).

At the time of an interview candidates should bring a portfolio, teaching handouts for review, and names and contact information of three references.

Application:

Send a current resume, cover letter addressing your qualifications, and a developed lesson plan listing course objective(s) and class outline, or provide a written document which demonstrates your understanding of the subject.

The application process will be ongoing until otherwise announced. The Weavers Guild of MN is establishing a pool of qualified applicants to teach weaving, spinning and fiber arts subjects.

All inquiries and applications should be directed to:

Linda Hansen, Education Director

Please e-mail lhansen@weaversguildmn.org or send to Weavers Guild of MN, 3000 University Avenue SE, Minneapolis, MN 55414